

LIBRAS Reference/Instruction SIG Meeting: Connecting with (Adjunct) Faculty
Held at University of St. Francis – Twin Oaks Campus
January 31, 2007

In attendance:

Julie Dahl, University of St. Francis
Lucia Testin, University of St. Francis
Ken Orenic, Dominican University
Caroline Sietmann, Dominican University
Nancy Mactague, Aurora University
Mary Manning, Aurora University
Jacob Hill, Elmhurst College
Peg Cook, Elmhurst College
Jennifer Paliatka, Elmhurst College
Sue Peterson, Benedictine University

Each library's situation in regard to adjunct faculty and instruction was discussed to get a background for the discussion to follow.

USF: Adjunct faculty represents almost 80% of teaching faculty. They teach at Joliet site, at physical locations in Illinois and nearly a dozen other states and online. Instruction has mainly been conducted for full time faculty, but some adjuncts do also participate. Online 4-week course for adjunct faculty regarding library resources has been offered once and may be offered again in the future.

Aurora: Adjunct faculty teaches onsite and also at a Geneva site. Business, education and nursing curriculums are of major concern to librarians. Librarians teach 250 instruction sessions each year.

Elmhurst: Not so much off-site. Elmhurst librarians also maintain the Blackboard courseware, so if adjuncts are teaching online, they must contact a librarian. Instruction program is vigorous.

Dominican: Instruction program is really taking off. Instruction is required for English 102 students.

Benedictine: Several off-site locations. Librarians travel to them to provide instruction. An open house for faculty (including adjunct) is offered each year.

Common concerns:	Possible options / solutions:
How to identify adjunct faculty	<ul style="list-style-type: none">○ Talk to department chairs○ Talk to department secretaries○ Obtain lists from Registrar's office○ Find out if there is someone who

	supervises all adjunct faculty
How to communicate	<ul style="list-style-type: none"> ○ Email – but often need to find preferred email, rather than college/university email ○ Establish a personal connection on campus (lunch, events, committees) ○ Ask departments to give out your card and/or a flyer, newsletter, handout when they contact adjunct faculty ○ Announcement on adjunct faculty page of institution’s website (if available) ○ Find out if adjuncts get a welcome or orientation packet and try to get information in there
How to involve adjuncts in collection development	<ul style="list-style-type: none"> ○ Make it as easy as possible for them to make purchase requests: <ul style="list-style-type: none"> ○ Online form?
How to reach adjuncts off campus for instruction	<ul style="list-style-type: none"> ○ Travel to their site ○ Offer “train the trainer” courses so that they can take information back to their off-site location
Misc.	<ul style="list-style-type: none"> ○ Try to get to department meetings – if adjuncts are present, it is a bonus ○ Try to be where adjuncts are when they are having orientations or going through procedures on their first day (i.e. Getting an ID made, etc) ○ Promote yourself and your services in newsletters (although most feel that they are not hugely effective)

Possible topics for the March 7 meeting were discussed. Topics suggested include:

- Innovative uses of new technology (wikis, youtube, jibe, trillion, etc)
- Copyright
- Plagiarism detection programs (i.e. Turn-it-in)
- Use of student workers in reference/instruction
- Professional development: tips & strategies for keeping up to date with the newest resources, tools & training opportunities